BIS/IDIM Program Planning Guidelines

Bachelor of Individualized Studies
3 areas of concentration; 1 may be non-CLA
50 semester credits minimum (all at 3/4/5xxx level; 1/2xxx level courses are not counted in BIS program)
15 semester credits 3/4/5xxx level minimum per area
21 semester credits maximum non-CLA
20 credits of the 50 completed after program approval*
Analytic Paper requirement

Individually Designed Interdepartmental Major
3 or 4 CLA areas with a unifying thematic focus
50 semester credits minimum
40 semester credit minimum 3/4/5xxx level
11 semester credits 3/4/5xxx level minimum per area
20 credits of the 50 completed after program approval*
Senior Project (minimum 2 credits directed study)

All coursework applied towards an IDIM major or BIS program must be graded A/F with a minimum grade of C-.

*Program proposals including fewer uncompleted credits may be submitted, but the review committee or your concentration area advisers may require that you add courses to the program. You must apply to BIS or IDIM no later than one semester before the semester you expect to graduate. Exceptions will be made only with the approval of the BIS/IDIM faculty advisory committee.

Next BIS and IDIM proposal submission deadline: October 1, 2002 (additional deadlines will be announced later)

GETTING STARTED

We invite you to meet with a BIS/IDIM adviser to begin planning your program or simply to get more information. The first appointment will help you establish a plan for preparing your program proposal. Bring to this appointment any writing, course lists, or possible areas of concentration that will help us become familiar with your interests. Keep in mind that you will have three to six appointments with your adviser before your program proposal is ready for formal submission.

Before your first appointment with a BIS/IDIM adviser:
• Look over your transcript to identify courses you have taken that might be included in your BIS or IDIM program.
• Make a list of possible areas of concentration.
• Find courses in the course catalog that are related to your interests.

We encourage you to write a paragraph or more about:
• why you would like to pursue an individualized program
• the areas of concentration you are considering
• the general theme or issues to be explored in your program

CONTACT INFORMATION

CLA Individualized Degree Programs
Karen Murray, Coordinator
Todd Sexton, Adviser
Della Zurick, Adviser
345 Fraser
624-8006
www.class.umn.edu/IDP
kmurray@class.cla.umn.edu
tsexton@class.cla.umn.edu
dzurick@class.cla.umn.edu
You may need to contact some of these offices in order to begin planning your individualized degree.

**OTHER INDIVIDUALIZED DEGREE PROGRAMS**

- Inter-College Program
  - Office: 107 Armory
  - Contact: 624-2004
  - Website: [http://www.cce.umn.edu/icp/](http://www.cce.umn.edu/icp/)

- Program for Individualized Learning
  - Office: 107 Armory
  - Contact: 624-4020
  - Website: [http://www.cce.umn.edu/pil/](http://www.cce.umn.edu/pil/)

**UNDERGRADUATE CATALOG**

- U of M Admissions Office: 240 Williamson
- CLA Student Information: 49 Johnston
- U of MN Bookstores: 106 Williamson & Blegen Hall basement

**TRANSCRIPTS**

- Student Services Center: 200 Fraser
  - Website: [http://www.onestop.umn.edu/registrar/transcripts/index.html](http://www.onestop.umn.edu/registrar/transcripts/index.html)

**ACADEMIC PROGRESS AUDITS**

An audit (a printout listing completed and remaining degree requirements) can be obtained on-line through the Academic Progress Audit System (APAS). To access APAS, click on the “Academics” link through Student OneStop. If you have any questions about your degree audit or about degree requirements in general, you should consult your CLA adviser. If you don’t know which student community your adviser is in, contact the CLA Student Information Office, 625-2020.

**CLA Student Communities:**

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<thead>
<tr>
<th>Community</th>
<th>Office</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Arts</td>
<td>560 Heller Hall</td>
<td>624-7504</td>
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<tr>
<td>Communications and Media</td>
<td>B-16 Johnston Hall</td>
<td>624-1820</td>
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<td>Language and Mathematics</td>
<td>114 Johnston Hall</td>
<td>624-7540</td>
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<td>Natural Sciences</td>
<td>B-18 Johnston Hall</td>
<td>624-6044</td>
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<td>Psychological Sciences</td>
<td>30 Johnston Hall</td>
<td>626-7077</td>
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<td>Social Sciences</td>
<td>575 Heller Hall</td>
<td>624-7714</td>
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<td>Society and Culture</td>
<td>122 Johnston Hall</td>
<td>624-2549</td>
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<td>CLA Honors</td>
<td>115 Johnston</td>
<td>624-5522</td>
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<tr>
<td>MLK Program</td>
<td>19 Johnston</td>
<td>625-2300</td>
</tr>
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Links to each of the student communities can be found at [http://www.class.umn.edu/](http://www.class.umn.edu/)

**TRANSFER CREDIT QUERIES**

- Transfer Admissions: 240 Williamson
  - Contact: 625-2008
  - Website: [http://admissions.tc.umn.edu/inside/apply_00.html](http://admissions.tc.umn.edu/inside/apply_00.html)

- Or your CLA Student Advising Community (See above)

**INTERNSHIPS AND CAREER SERVICES**

- Career and Community Learning Center: 135 Johnston
  - Contact: 624-7577
  - Website: [http://www.cclc.umn.edu](http://www.cclc.umn.edu)

- Career Development Center: 302 Eddy
  - Contact: 624-8344
  - Website: [http://www.ucs.umn.edu/cdc/](http://www.ucs.umn.edu/cdc/)

**OFF CAMPUS STUDY**

- Global Campus: 230 Heller Hall
  - Contact: 626-9000
  - Website: [http://www.umabroad.umn.edu/](http://www.umabroad.umn.edu/)

- National Student Exchange: 345 Fraser Hall
  - Contact: 626-2044
  - Website: [http://www.cclc.umn.edu/students/nseindex.html](http://www.cclc.umn.edu/students/nseindex.html)